

Risk Assessment

This form is a general risk assessment for the Island and Howsham Mill. For specific Task Risk Assessments please use other suitable assessments on the website.

Assessed by: Jen Wakefield (Events & Education Officer)	Date of completion: 15/01/2014	Nearest hospital/doctor: Malton Minor Injuries Unit 01653 693041 York A&E 01904 631313 Nearest Telephone: Mobile to hand always.
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Car Park/Access from the road

Potential Hazard	Who is at Risk	Risk Level	Precautions to be taken
Vehicles on the road and crossing the road	All	Low	Remain vigilant to ensure safe crossing of the road. Be aware of cars on the road.
Path down to the bridge	All	Low	Be aware of possible slip, trip and fall hazards such as tree roots and leaves. In wet conditions the path will require extra caution.

Path to the Mill

Potential Hazard	Who is at Risk	Risk Level	Precautions to be taken
Path to the Island (Approx. ¼ mile).	All	Low	Please walk only on the hard-core surfaced pathway. Do not run as areas of the stone surface may be loose and cause you to fall.
Crossing Bridges	All	Low/Mod	Walk carefully across all bridges and do not lean over the sides. In icy and frosty conditions the foot surface of the bridges may be slippery
Swing Bridge	All	Low/Mod	In icy and frosty conditions the foot surface of the bridges may be slippery. In windy conditions the swing gate may be difficult to open and close. Take note of the river levels as you walk over the Bridge.

On the Island

Potential Hazard	Who is at Risk	Risk Level	Precautions to be taken
Pathway (Right)	All	Low	Walk carefully along the path. Slips, Trips and Falls can be prevented by walking and not running. In wet conditions the surface of the bath can be slippery. Please also be aware of any animal habitats and make sure not to disturb them by using the path only.
Pathway (Left) "Bendy Bridge"	All	Low	Walk carefully along the path. Slips, Trips and Falls can be prevented by walking and not running. In wet conditions the surface of the bath can be slippery. In icy or frosty conditions the bridge may be slippery.
The River	All	Mod/High	Be aware of the steep edges of the river bank and take care not to go near them when river levels are high or if the river is fast moving. Children must be supervised at all times. River levels can be considerably higher after periods of prolonged rain. Please check flood warnings before visiting.

Around the Mill

Potential Hazard	Who is at Risk	Risk Level	Precautions to be taken
Mill Machinery	All	Low	Please do not climb on the Mill Machinery. Rusted metal work can cause cuts and grazes. If you do injure yourself on the machinery clean thoroughly. On days when the mill building is open a first aid box can be found in the granary.
Slips, Trips and Falls	All	Low	Take care when exploring the island and watch out for any animal habitats.

Inside the Mill Building

Potential Hazard	Who is at Risk	Risk Level	Precautions to be taken
Glass surface over the wheel generator	All	Low	Take care when walking over the glass if your footwear is wet.
Fire	All	Low	Take care when standing near the fire. <u>Only</u> mill personnel will operate the fire.

Doors	All	Low	Be careful not to trap fingers in the doors. Children must be supervised at all times when inside and outside the mill
Stairs	All	Low	Take care on stairs and do not run. Allow people to pass on the stairs if coming from the opposite direction.
Step down to the area of the Mill Wheel	All	Low	Mind your head when stepping down the step.
Glass over the Mill Wheel	All	Low	Be careful when walking over glass with wet footwear.
Gallery overlooking the ground floor	All	Low	Please do not lean over the banister.

General Health & Safety

- First Aid box is located in the granary (only when the mill building is open)
- Toilet facilities are provided outside (2) and inside (1). These are compost toilets, all users must sit down so that liquid is collected on the lip and solids go down the back. Hand washing facilities are also available in the toilets.
- Access Information:
 - For wheelchair users and those less abled, the path is approximately ¼ Mile and most is hard-core. When you arrive on the Island the sturdy path ceases and during times of flooding or times of persistent rain the access is less favourable. We do hold a wheelchair on site, which can be brought to the car-park if/when requested.
 - Access to the mill building is from the north door. The granary is fully accessible and has an indoor toilet.

If you would like to discuss your requirements or if you have any questions about visiting the mill, please do not hesitate to contact our Events & Education Officer – *Jen Wakefield* – edu.howshammill@gmail.com – 07880 341914.

